

May 18, 2020

! " #1 ABOVE

1383 2ND AVE  
GOLD HILL, OR 97525

Re: Provider License Number: 2730000291

Dear ! " #1 ABOVE:

Your Education Provider Number is 2730000291. Your course approval information is as follows:

Course Title	Credit Hrs	Course Approval Number	Method of Instruction
GFC CE	1	2731001960	Online
HVAC CE	3	2731001909	Online
PLB CE	3	2731001907	Online
VA 3 HOUR 2017 NEC CHAPTER 4	3	2731003354	Online
VA 3 HOUR 2017 NEC CHAPTERS 1 & 3	3	2731003355	Online
VA 3 HOUR 2015 IPC PLUMBER CE UPDATE	3	2731003420	Online
VIRGINIA BUSINESS LICENSE CLASS A/B/C	8	2731003329	Online
VA 3 HOUR 2017 NEC INTRO & CHAPTER 2	3	2731003353	Online
VA 2015 IMC HVAC CE (3 HOURS ONLINE)	3	2731003511	Online
VA 2014 ELECTRICIAN CE	3	2731002143	Online
CONTRACTOR PRE-LICENSE COURSE	8	2731001867	

The Board's regulations require electronic transmittal of course completion data to the Board office within **seven days** of the completion of each individual course. The reporting form and instructions for use will be transmitted via email within the next few days.

Please note that a course that has been approved by the Board may not be substantially altered. If a change occurs that would modify the content or time allocations stated in the course outline or change any of the stated course topics, you must submit an application for approval of the new/revised course. Additionally, you are required to notify the Board of any changes in administrative information (i.e., name, location, instructor, fees, course material, etc.) and transmit your course schedule to the Board as classes are scheduled. If you need further assistance, please visit our website at [www.dpor.virginia.gov](http://www.dpor.virginia.gov) or contact the Board Education office by email at [contractor@dpor.virginia.gov](mailto:contractor@dpor.virginia.gov) or telephone at 804-367-8511.

Sincerely,

Wendy Duncan, Education Specialist

(804) 367-2224

Board for Contractors, VA-DPOR